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communityplanningpartnership

Kilmory, Lochgilphead PA31 8RT

Tel: 01546 602127 Fax: 01546 604435

27 January 2021

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL COMMUNITY PLANNING GROUP** will be held via **SKYPE** on **TUESDAY, 2 FEBRUARY 2021** at **10:00 AM**, which you are requested to attend.

BUSINESS

1. WELCOME AND APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES (Pages 5 - 10)

Meeting of the Bute and Cowal Community Planning Group held on 3 November 2020

4. GOVERNANCE

- (a) Procedure to Elect Officer Bearers to the Bute and Cowal Community Planning Group (Pages 11 - 12)

Report by Committee Manager

- (b) Area Community Planning Group Governance Arrangements (Pages 13 - 24)

Report by Committee Manager

5. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE (Pages 25 - 28)

Report by Committee Manager

6. PARTNERS UPDATE

- (a) HSCP - Cowal Older Adult Health and Social Care (Pages 29 - 30)

Report by Area Manager, Cowal Older Adult Health and Social Care

- (b) Scottish Fire and Rescue Service - Cowal, Isle of Bute and Dunoon FQ3 2020/21 Update (Pages 31 - 36)

Report by James Sullivan, Local Authority Liaison Officer – Scottish Fire and Rescue Service

- (c) Argyll and Bute Third Sector Interface (Pages 37 - 38)

Update by Strategic Development Manager, Argyll and Bute Third Sector Interface

- (d) Department of Works and Pensions Update (Pages 39 - 42)

Report by Lynn Campbell, Customer Service Leader - Department for Work and Pensions

- (e) Argyll and Bute Council - Community Learning Service Update (Pages 43 - 44)

Update by Community Learning and Development Assistant

- (f) Opportunity for updates from Area Community Planning Group Partners involved in resilience projects relating to the Covid-19 response

- (g) Opportunity for general updates from Area Community Planning Group Partners

7. COVID-19 STAY AT HOME GUIDANCE (Pages 45 - 48)

Scottish Government Guidance as of 19 January 2021

8. UK WITHDRAWAL FROM THE EU

- (a) Food and Drink Exports - Mount Stuart Trust

Verbal Update from Rural and Operations Director and Building and Facilities Manager, Mount Stuart Trust

- (b) Argyll and Bute Seafood Sector Sustainability (Pages 49 - 50)

Letter to the Secretary of State for Scotland from the Leader of Argyll and Bute Council

- (c) Opportunity for updates from Area Community Planning Group Partners in relation to the impact of UK Withdrawal from the EU

9. BASECAMP DEMONSTRATION (Pages 51 - 54)

Demonstration by Community Planning Officer

10. UPDATE ON A83

Verbal Update by Neil MacFarlane, Local Network Manager, Transport Scotland

11. AFFORDABLE HOUSING SUPPLY AND DEMAND - BUTE AND COWAL (Pages 55 - 62)

Report by Team Lead – Housing Strategy

12. DATE OF NEXT MEETING

The next meeting will take place at 10.00am on Tuesday 4 May 2021

Bute and Cowal Community Planning Group

William Lynch (Vice-Chair)

Cathleen Russell (Chair)

Contact: Stuart Mclean, Committee Manager - 01436 658717

Adele Price-Williams, Senior Committee Assistant - 01546 604480

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**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held by SKYPE
on TUESDAY, 3 NOVEMBER 2020**

Present: Cathleen Russell - Colglen Community Council (Chair)
 Willie Lynch - Dunoon Community Council (Vice-Chair)
 Councillor Bobby Good - Argyll and Bute Council
 Councillor Jim Anderson - Argyll and Bute Council
 Councillor Jean Moffat - Argyll and Bute Council
 Councillor Jim Findlay – Argyll and Bute Council
 Councillor Gordon Blair - Argyll and Bute Council
 Stuart McLean - Committee Manager, Argyll and Bute Council
 Chief Inspector Douglas Wilson - Police Scotland
 Maggie Clark - Health Improvement Lead, Health & Social Care Partnership
 Sharon Macdonald – Community Development Officer
 Ann Campbell - Dunoon Area Alliance
 Rhona Grant - Community Learning & Development Officer – Argyll and Bute Council
 Lynn Campbell - Customer Service Leader – Department of Work & Pensions
 Colin Moulson – Dunoon Presents
 David Munro – Colglen Community Council
 Susan MacRae - Area Manager, Skills Development Scotland
 Mags Todd - Crossroads for Young Carers Cowal and But
 Watch Commander James Sullivan – Scottish Fire and Rescue Service

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the first virtual meeting of the Bute and Cowal Community Planning Group.

Apologies for absence were intimated on behalf of Councillor Audrey Forrest.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

The minute of the Bute and Cowal Community Planning Group meeting held on Tuesday 4 February 2020 was approved as a correct record.

Matters Arising

The Group noted that in relation to item 4 (a) Annual Update of Terms of Reference, Membership and Future Meeting Dates, the social media campaign did not generate a huge response due to the impact of Covid-19 and agreed a second social media campaign to be launched in the coming weeks with the responses to be considered at the next meeting in February 2021 when the governance arrangements would be considered.

4. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE

The Group considered a briefing note which related to the virtual meeting of the Community Planning Partnership Management Committee which met on 23 September 2020.

Decision

The Bute and Cowal Area Community Planning Group noted the briefing note.

(Reference: Briefing note by Committee Manager, dated 3 November 2020, submitted)

5. PARTNERS UPDATE - COVID-19 RESPONSE

(a) Third Sector Interface

The Group considered an update from the Argyll and Bute Third Sector Interface (TSI) which detailed their response to Covid-19 which included supporting charities, social enterprises, community groups and encouraging volunteering.

Decision

The Bute and Cowal Area Community Planning Group;

1. considered and noted the information provided; and
2. noted that in absence of an officer from TSI the Committee Manager would take back any questions to TSI and circulate any responses to the Group.

(Reference: Update by Samantha Stubbs – Strategic Development Manager, Third Sector Interface, dated October 2020, submitted)

(b) Health and Social Care Partnership - Caring for People COVID-19 Community Response

The Group gave consideration to an update from the Health and Social Care Partnership (HSCP) in relation to the community response work of the Caring for People Tactical Partnership and local Caring for People Teams.

Discussion focussed around the shielding lists generated by the letters sent from the Scottish Government and how some people felt they may have been missed off these lists and why this may have occurred. It was noted that as part of the evaluation process currently being undertaken by the HSPC, along with Scottish Government guidance, that should there be a future lockdown people will not be asked to shield but will be advised on how to take personal responsibility for their own welfare so they can make their own choices about shielding.

The age of volunteers, particularly on Bute, who responded to their community needs during the lockdown was discussed, specifically the guidance received from Scottish Government that advised 70 year olds were to be classed as vulnerable and therefore were not permitted to volunteer, without taking into account individual people's health and ability to assist.

Decision

The Bute and Cowal Area Community Planning Group considered and noted the

information provided.

(Reference: Report by Alison McGrory - Health Improvement Principal, Health and Social Care Partnership, dated 3 November 2020, submitted)

(c) **SURF Dunoon Area Alliance**

The Group gave consideration to an update from SURF Dunoon Area Alliance (DAA) which provided a summary of their work in responding to Covid-19 which included information on supporting communication, information sharing, business resilience and responding to business and community needs.

Discussion focussed on the Cycling Friendly Town initiative and how DAA will be working closely with the council's Sustainable Transport team. DAA will also feedback information gathered from cyclists to ensure roads are kept in a safe condition and that all options are explored for developing and promoting cycle tracks in and around the Dunoon area.

Decision

The Bute and Cowal Area Community Planning Group considered and noted the information provided.

(Reference: Update by Ann Campbell - Dunoon Area Alliance Facilitator, dated 19 October 2020, submitted)

(d) **Opportunity for verbal updates from Area Community Planning Group Partners involved in resilience projects relating to the covid-19 response**

Colglen Community Council

The Chair updated the Group on the activities of Colglen Community Council which included that; they were able to hit the ground running in response to Covid-19 as there was a resilience plan already in place, The Chair encouraged all community councils do the same; a mapping exercise was undertaken of all properties using the web application what3words with the resulting data shared with the doctor's surgery for prescription and food package deliveries; and that two local foodbanks are still open.

Moving forward concerns were raised about mental health issues and the Group noted that winter activities such as online events such as quizzes and knitting squares for blankets were to be encouraged to help those that cannot get out still feel useful.

Crossroads for Young Carers Cowal and Bute

Mags Todd updated the Group on the key activities of the Young Carers which included; continued support to all young carers by supplying food and activity packs, laptops and tablets; social distancing walks with groups were still occurring and consideration being given to moving back to indoor work soon.

Skills Development Scotland

Susan McRae introduced herself as the new Area Manager for Dunoon. In response to Covid-19 the Group noted that the service was withdrawn and put online. Following the summer holidays advisors are now back in schools with an appointment only basis on Rothesay for those that cannot access remote services. The Group further noted that a national helpline for individuals faced with a redundancy situation was available which including advise on re-training - 0800 917 8000.

Department for Work and Pensions

Lynn Campbell advised the Group that all sites remained open to vulnerable customers if they could not access digital sites and that customer care calls were offered to ensure all claims were processed and paid on time. The Group noted that the key focus was on getting people back to work which included working closely with Skills Development Scotland and the Kick-start programme which was available to smaller business through the council - <https://www.gov.uk/government/collections/kickstart-scheme> plus many other mentoring and virtual training programmes.

Discussion focussed around encouraging people to engage with schemes on offer and how to disseminate this information to the community. The Committee Manager offered to confirm to the Group what is on the council website and will liaise with webteam to explore the possibility of a dedicated web-space if required; Anne Campbell offered to add links and information on the DAA website and include links in DAA e-newsletters; and David Munro asked if all people partners involved could send all their links to each community council who could then put the links on their website and newsletters.

6. UPDATES BY COMMUNITY PLANNING PARTNERS

(a) Health and Social Care Partnership - Public Health

The Group gave consideration to a report which highlighted the Health and Wellbeing in Argyll and Bute Annual 2019/20 report.

In additional to the report it was noted that 25% of the population in Argyll and Bute are of a pensionable age which presents a number of significant challenges especially around those who wish to volunteer and support their community groups as mentioned at 5 (b) and the Living Well Self-Management Grants were allocated to 8 projects not 7 as described in the report.

Decision

The Bute and Cowal Area Community Planning Group considered and noted the information provided.

(Reference: Report by Alison McGrory - Health Improvement Principal, Health and Social Care Partnership, dated 3 November 2020, submitted)

(b) Opportunity for verbal updates by Community Planning Group Partners

Police Scotland

Chief Inspector Douglas Wilson advised the Group that it was business as usual for Police Scotland throughout the pandemic but routine business did disappear at the early phase which enabled them to increase visible patrolling. Current issues were based around the increase of visitors to area, wild camping and access issues as well as speeding and driver behaviour needing to be addressed via a multi-agency response.

Scottish Fire and Rescue Service

Watch Commander James Sullivan advised the Group that there had been a slight increase in false alarms but there had been no fire casualties and a recorded reduction in accidental and deliberate fires. He further reported that; there had been a reduction in home fire safety visits due to Covid-19 however new criteria meant that over 50s who smoke and live alone or were classed as vulnerable were required to have visits. The Watch Commander also reported that the SFRS had assisted with referrals from partners agencies including the Council and NHS during the shieling process with food parcel and medication delivery.

Business Gateway

Barbara Halliday introduced herself as a Business Advisor and explained how the Business Gateway had been helping with a number of grant schemes and offering advice and support to businesses. The group noted that there had been business growth through the Local Growth Accelerator programme with support from online tutorial and webinars.

Dunoon Presents

Colin Moulson explained that despite the fact all events had to be cancelled they were still able to host Dunoon's first drive in cinema at the end of July and have been given permission to use the old Gas Works in Dunoon for future events. The Group noted that they were hoping to host Christmas markets in December and large events next year which includes Argyll Rally and a triathlon and open swim operated by Dirty Events.

The Group further noted that Dunoon Presents were working behind the scenes helping people to secure business grants and that they had secured £12,500 from the Scottish BID resilience fund. Colin also spoke of the campaign by Scotland Loves Local which is a community fund he encouraged community councils to look at -

<https://www.scotlandstowns.org/scotland-loves-local-fund-application-form-and-guidance> Mr Moulson confirmed that the organisation was looking at changing direction from hosting events to providing more direct support for business in the likelihood that the current restrictions around events are to continue for some time.

7. UK WITHDRAWAL FROM THE EU

A report on the Council and the Health and Social Care Partnership's response to the UK's withdrawal from the European Union was before the Group for consideration.

The Group noted the below link that businesses might find useful in preparing for Brexit - https://www.prepareforbrexit.scot/updates/everything-you-need-to-know-about-tariffs?utm_campaign=705811_FindBusinessSupport%20-%20COVID-

[19%20and%20Brexit%20guidance%20-%20Updates%20130&utm_medium=email&utm_source=Scottish%20Enterprise&dm_i=4X7B,F4LV,37MNN4,1RU3A,1](https://www.scottishenterprise.com/news/19%20and%20Brexit%20guidance%20-%20Updates%20130&utm_medium=email&utm_source=Scottish%20Enterprise&dm_i=4X7B,F4LV,37MNN4,1RU3A,1)

Decision

The Bute and Cowal Area Community Planning Group;

1. were assured that the Council and the HSPC are as well prepared as they can be with regards to exiting the EU, and are actively engaged with partners through the local and national resilience frameworks; and
2. noted that the Committee Manager would take any questions back and circulate responses to the Group.

(Reference: Report by Chief Executive, dated 21 October 2020, submitted)

8. BOUNDARY COMMISSION PROPOSALS

The Group considered a report which advised of the Boundary Commission for Scotland's proposals for Argyll and Bute area.

Discussion focused on ward sizes and the need to ensure there is adequate social housing.

Decision

The Bute and Cowal Area Community Planning Group;

1. noted the position; and
2. requested that an officer from Argyll and Bute Strategic Housing Planning Group and Housing Services come to next meeting in February 2021.

9. DATE OF NEXT MEETING

The Group noted that the next meeting of the Bute and Cowal Area Community Planning Group would take place by Skype at 10.00am on Tuesday 2 February 2021.

The Chair and Vice-Chair thanked all for attending the first virtual meeting of the Bute and Cowal Area Community Planning Group and thanked Governance Officers for their help and support to ensure the meeting was successful.

Argyll and Bute Community Planning Partnership**Bute and Cowal Area Community Planning Group****02 February 2021****Agenda Item**

Procedure to Elect Officer Bearers to the Bute and Cowal Community Planning Group

1. Purpose

- 1.1 The Bute and Cowal Area Community Planning Group Terms of Reference state that the Chair and Vice Chair of the Group be elected for a period of two years. The existing Chair and Vice Chair have been in position since 5th February 2019.
- 1.2 This report advises members of the procedure which must be followed when electing officer bearers to the Bute and Cowal Area Community Planning Group and asks the Group to consider the appointment of a Chair and Vice-Chair.

2. Recommendations

- 2.1 Partners are requested to nominate and appoint two members of the Bute and Cowal Area Community Planning Group to carry out the roles of (a) Chair and (b) Vice-Chair of the group for the next two year period.

3. Background

- 3.1 The Bute and Cowal Area Community Planning Group is governed by Terms of Reference which detail the procedure to be followed when electing office bearers.
- 3.2 At the meeting of the Bute and Cowal Area Community Planning Group held on 5 February 2019, members considered the appointment of a Chair and Vice-Chair for the Group.
- 3.3 Cathleen Russell was confirmed as Chair and Willie Lynch was confirmed as Vice-Chair, both were appointed for a two year term.

4. Detail

- 4.1 The following extract from the Bute & Cowal Area CPG Terms of Reference outlines the process which must be followed once an office bearer comes to the end of their term of office:

- The Chair and Vice Chair of the Bute and Cowal Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.
- However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Bute and Cowal Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.

4.5 Some further information on the commitment required:-

- Time commitment of at least 4 Bute and Cowal Area Community Planning Group meetings per year in February, May, August and November and 4 pre-agenda meetings per year in January, April, July and October.
- To participate in Short-Term Working Groups as required.
- To engage with officers of the Council in terms of setting the Agenda for the Community Planning Group in consultation with the Chair.
- The Chair will be invited to attend meetings of the Community Planning Partnership Management Committee or the Full Partnership. In his/her absence the Vice-Chair will be asked to attend.

5. Conclusions

5.1 Members are requested to follow the procedure outlined above when electing members to fill the positions of Chair and Vice Chair.

6. SOA Outcomes

6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

For further information please contact:

Stuart McLean, Committee Manager (01436) 657605

**Argyll and Bute Community Planning
Partnership**

**Bute and Cowal Area Community Planning
Group**

02 February 2020



Area Community Planning Group Governance Arrangements

Summary

The report asks for a review of the current Terms of Reference, the membership of the Community Planning Group and also asks members to note the dates for meetings up until May 2021.

1. Purpose

- 1.1 The purpose of this report is to confirm the governance arrangements of the Bute and Cowal Area Community Planning Group (Area CPG) specifically the Terms of Reference, membership and note the future meeting dates.

2. Recommendations

2.1 Area CPG members are requested to:

- Consider and adopt the Terms of Reference submitted in this report (Appendix 1) and to agree that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
- Consider the membership of the group as attached (Appendix 2) and agree any changes which may be required.
- To agree that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.
- To note the meeting schedule and dates submitted in this report.

3. Detail

- 3.1 The Area CPG Terms of Reference were last reviewed and agreed in February 2020. An updated version, which has been amended to reflect some changes in language and terminology, is attached at Appendix 1.

3.2 Meeting dates for Area Community Planning Groups are approximately half way between the programmed meetings of the Community Planning Partnership Management Committees to enable effective and timeous reporting of matters to that committee. To that effect members are asked to note that the meeting dates for the Bute and Cowal Area CPG for 2021/22 will be:-

- Wednesday 17 August 2021
- Wednesday 02 November 2021
- Wednesday 01 February 2022

Dates have already been agreed up to June 2020 as follows:-

- Wednesday 4th May 2020

3.3 The membership of the Area CPG was last reviewed in February 2020 and there have been some additions made throughout the year. The Area CPG are asked to consider whether any changes should be made to the membership which has been updated and the details of which are attached at Appendix 2.

3.4 The membership will be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time, however there is provision for additional organisations to join the group at any stage to accommodate local circumstances.

4. Conclusions

4.1 Given the development of Local Action Plans and the future focus of the work of Area Community Planning Groups the meeting is asked to review and agree the attached Terms of Reference, the current membership of the group and the meeting schedule and dates.

5. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

For further information please contact:

Stuart McLean, Committee Manager, Argyll and Bute Council
Tel 01436 657605

Appendix 1 – Terms of Reference

Appendix 2 – Membership list

Argyll and Bute Community Planning Partnership

Terms of Reference: Bute and Cowal Area Community Planning Group

The Bute and Cowal Area Community Planning Group is a sub group, and reports to, the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Bute and Cowal.

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery, as set out in the Community Empowerment (Scotland) Act 2015, at a local level by:

- Contributing to the oversight role of the whole partnership by means of highlighting issues and making recommendations to the Community Planning Partnership Management Committee.
- Acting on behalf of the Community Planning Partnership via its Management Committee to oversee the implementation of Community Planning Action Plans (known as 'locality plans' within the Community Empowerment Act).
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Community Planning Partnership via the Management Committee.

Role

The role of the Bute and Cowal Area Community Planning Group is to:

- Oversee the development and implementation of the Area Community Planning Action Plan for Bute and Cowal
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Bute and Cowal Area Community Planning Group has the authority to:

- contribute to the development of an Area Community Planning Action Plan for Bute and Cowal
- monitor progress of the Area Community Planning Action Plan for Bute and Cowal
- provide the scrutiny role for the Community Planning Partnership within Bute and Cowal considering regular performance monitoring reports and providing information to the Management Committee by submitting written reports on challenges that cannot be

resolved locally, where these challenges relate to partnership working and not single agencies. A representative of a community group or statutory body or business that is not a member of the group may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item.

- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Bute and Cowal to understand their needs
- inform and consult on issues relating to Community Planning at an area level
- contribute to a Community Planning annual report for Argyll and Bute on progress on the agreed outcomes and best practice in partnership working.

Short Term Working Groups

Short Term Working Groups initiated by the Bute and Cowal area Community Planning Group must:

- be approved at a meeting of the Bute and Cowal Area Community Planning Group and its purpose recorded in the minute of the meeting, with clarity on the objective and output of the group and the start and end date of the work.
- have a named member of the Bute and Cowal area Community Planning Group acting as lead officer for the group.
- have a list of members of the group agreed at inception.
- have an appropriate source of administrative support identified and agreed at inception
- Where relevant, have an appropriate funding package identified at inception and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Bute and Cowal Area Community Planning Group
- any changes to the above must be approved by the Bute and Cowal Area Community Planning Group and recorded in the minute of the meeting

Equal Opportunities & Fairer Scotland Duty

The Bute and Cowal Area Community Planning Group will ensure that equal opportunities are considered in each of their remitted activities, any expected negative impacts are mitigated and that promotion of equal opportunities is central to its on-going activities.

In doing so The Bute and Cowal Area Community Planning Group will consider the responsibilities placed on it by The Fairer Scotland Duty. This duty places a legal responsibility on particular public bodies in Scotland to pay due regard to (actively consider) how they can reduce inequalities of outcome, caused by socio-economic disadvantage, when making strategic decisions.

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Bute and Cowal area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Bute and Cowal area

with an interest in at least one of the outcomes identified in the Argyll and Bute Outcome Improvement Plan.

- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council, Bute and Cowal Area Committee and, one other Elected Member from an Argyll & Bute Council Bute and Cowal Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.

In order to ensure democratic accountability, community councils situated within the Bute and Cowal area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Bute and Cowal area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.

- In order to comply with legislation which governs Community Planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group where relevant.
- In order to reflect the needs of the community and range of activities covered by the Area Community Planning Action Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Bute and Cowal Area Community Planning Group members have the following responsibilities:

- To consistently attend the scheduled Bute and Cowal Area Community Planning Group meetings. (Consistency in attendance by members is necessary to build momentum and progress the activities of the group).
- Appoint a substitute to attend meetings on their behalf if they are unable to attend.

- To communicate information relating to the Bute and Cowal Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Bute and Cowal Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's Local Outcome Improvement Plan) on behalf of the community at Bute and Cowal Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Bute and Cowal Area Community Planning Action Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Bute and Cowal Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.
- However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods
- Should either the Chair or Vice Chair resign their position during their term of office, the office bearer must either notify the group in person at a scheduled Area CPG meeting or contact the chair in writing advising formally of their intention to stand down. Members will be advised of the resignation timeously and an election to fill the vacant post will be conducted at the next scheduled Area CPG meeting
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Bute and Cowal Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.

- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Bute and Cowal Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (*mutatis mutandis*).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Bute and Cowal Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The Bute and Cowal Area Community Planning Group will be supported by:

- A Lead Officer to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Legal and Regulatory Support.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals,

particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Bute and Cowal Area Community Planning Group will normally be issued 7 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Bute and Cowal Area Community Planning Group is encouraged to share any best practice in partnership working locally with the wider Community Planning Partnership. Case studies and examples of partnership working making a difference can be sent to cppadmin@argyll-bute.gov.uk to be shared and promoted. For example this may be through the regular CPP e-Bulletin. The CPP e-Bulletin is available to members of the Area Community Planning Groups and sign up is via cppadmin@argyll-bute.gov.uk. Paper copies are available and it is downloadable from the webpage.

Winding Up

The Bute and Cowal Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Bute and Cowal Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Bute and Cowal Area Community Planning Group meeting held on 3 March 2015

Amended March 2015 to reflect a change in the meeting cycle

Amended March 2016 to clarify procedure if either the Chair or Vice Chair resigns during their term of office and amend number of days meeting papers are to be circulated prior to meeting date

Amended February 2017 to clarify procedure if outgoing office bearer wishes to stand for re-election.

Amended February 2019 to clarify terms in respect of the Local Outcome Improvement Plan / Area Community Planning Action Plan.

Amended February 2020 to clarify Communications, specifically the sharing of best practice and other minor changes to ensure ongoing currency and appropriateness for the work of the Area CPG.

Amended February 2021 to clarify language and terminology and to include reference to Fairer Scotland Duty.

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Appendix 2

Bute and Cowal Area Community Planning Groups Membership (incorporating changes in local communities since February 2019).

| Partner Organisation | Contact Name |
|--|---|
| Argyll and Bute Council | Cllr B Good, Cllr J Anderson, Cllr J M Moffat |
| Community Councils | Ardentinny, Bute, Cairndow, Colintrave & Glendaruel, Dunoon, Hunter's Quay, Kilfinan ,Kilmun, Lochgoil, Sandbank, South Cowal, Strachur |
| Police Scotland | Chief Inspector Douglas Wilson |
| Scottish Fire and Rescue | Watch Commander Iain Cameron |
| Health and Social Care Partnership | Phil Cummins |
| Highlands and Islands Enterprise | Jennifer Nicoll, David Smart |
| NHS Highland | Alison McGrory |
| Highlands and Islands Enterprise | Jennifer Nicoll |
| Loch Lomond and Trossachs National Park | Susan Brooks |
| TSI | Katrina Sawyer |
| ACHA | Alastair MacGregor |
| Fyne Homes | Janet McAlister |
| Health and Wellbeing Network - Network Bute | Dee Hancock |
| Health and Wellbeing Network - Network Cowal | Susan McFadyen |
| Cowal Transport Forum | Cllr A Reid |
| PA23 BIDs | Colin Moulson |
| Scottish Health Council | Alison McCrossan |
| Argyll and Bute Social Enterprise Network | Ailsa Clark |
| Argyll and the Islands Strategic Tourism Partnership | Carron Tobin |
| Dunoon Area Alliance | Ann Campbell, Tom Warren |
| Bute Islands Alliance | Reeni Kennedy-Boyle/ Jim Osborne |
| Skills Development Scotland | Anthony Standing |
| Isle of Bute BIDS | John Weir |

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Argyll and Bute Community Planning Partnership**Bute and Cowal Area Community Planning Group****2 February 2021**

Briefing Note: Community Planning Partnership Management Committee update

This briefing relates to the meeting of the Community Planning Partnership (CPP) Management Committee on 2nd December 2020. The briefing is for noting and relevant discussion.

Summary

The CPP Management Committee met on the 2nd December 2020 with the meeting being held virtually given the current restrictions which are in place in regard to public gatherings.

This was the second Management Committee meeting since the beginning of the restrictions. This update provides an overview of the discussion which took place.

Further information is available in the *meetings, minutes and agendas* section of: <https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Highlights

- Mhairi Paterson, CWB Coordinator, North Ayrshire Council (NAC) and Brian Connelly, Scottish Enterprise delivered a presentation on Community Wealth Building (CWB) as a new economic concept based on enhancing wellbeing and inclusion. The presentation provided background to the strategy and its objectives based on the five CWB pillars, the work undertaken thus far and planned next steps. Working closely with communities, local and regional anchor organisations and across silos was highlighted as a priority to ensure the successful delivery of social, economic and environmental benefits.
- Joanna MacDonald, as Chair of the Child Poverty Working Group (CPWG), advised the Management Committee that Covid had impacted on child poverty in Argyll and Bute. The Child Poverty Action Plan report is due to be published in February 2021, and will be forwarded to the Scottish Government in due course.

- David Rennie, Argyll and Bute Council, delivered a presentation regarding the ongoing work of the Climate Change Group which is looking to build on and promote the work being done by partners. The Group is also linked to the Council Climate Change Board. David advised that the Climate Change Group is keen to explore the wider climate change impacts and what else is happening in the wider communities. This approach would help support the establishment of a directory of the positive work on climate change being which would then be promoted.
- Fergus Murray, Head of Development and Economic Growth - Argyll and Bute Council, gave an update on the issue of irresponsible wild camping. Since the last Management Committee there had been a meeting held with 15 different stakeholders to discuss this complex issue with a virtual survey being created to engage with, and get comment from, the local community to understand the impacts of wild camping and motor homes and to map existing assets and resources. The data gathered from the virtual survey will be used as a basis to fine tune a draft action plan that should be available early in 2021.
- In response to concerns raised by the Helensburgh and Lomond Area Community Planning Group (ACPG) regarding the lack of clarity and guidance around befriending and the lack of communication with voluntary organisations Kirsteen Murray, Argyll & Bute Third Sector Interface, confirmed that this matter had been addressed. Kirsteen advised that the misunderstanding had arisen as the Caring for People Manager was representing the Caring for People Partnership which included both Council and HSCP, and consequently there would have been no separate communication from HSCP.
- The Management Committee were asked to consider what difference the new United Nations Convention on the Rights of the Child legislation could make to decision making and engagement within the Community Planning Partnership framework by the Helensburgh and Lomond ACPG. Joanna MacDonald responded that children's rights underpins the work of the child poverty action group and that she would provide a specific response to the group. Rona Gold added that this was being looked at in specific legislation in the Argyll and Bute Children's Forum (where the Outcome 4 Lead sits) and that young people are welcome at ACPGs, with work haven been undertaken last year to consider specific timings and meeting locations to support attendance and that there are specific membership places for members of the Scottish Youth Parliament at the CPP Management Committee. Rona suggested that this could be revisited given the new digital format of meetings.
 - It was agreed that officers from Community Development and Legal and Regulatory Support would discuss future meeting formats to ensure youth can still engage and that partners would forward ideas or good practice of how they were engaging with youth to Rona Gold.
- The Mid Argyll, Kintyre and the Island ACPG asked that the poor attendance of partners be highlighted at the Management Committee. The Chair noted that more information was needed to identify the cause and invigorate attendance. Stuart

McLean noted that the membership of each ACPG would be discussed at the February cycle of meetings. The Management Committee requested that the outcome of these considerations be reported as required.

- The Group discussed the ongoing situation regarding the A83 and the effect it was having on all Argyll and Bute communities. Key points which were highlighted included:-
 - Pippa Milne advised that exploratory work to look at alternative routes was a step in the right direction, but the ongoing situation of only daylight operation of the Old Military Road (OMR), continued instability of the hill, and the time period to progress to a permanent solution was unacceptable.
 - The Council are looking at the possibility of utilising the forestry road for haulage as businesses have raised concerns regarding the slowness of the OMR convoy route when it is open. Pippa Milne had raised this with both BEAR and Transport Scotland and is pushing for an interim solution.
 - Fergus Murray reported that as we are trying to encourage people to live and invest in the Argyll and Bute area the continual negative attention was becoming a critical issue.
 - Morag Goodfellow, Highland and Islands Enterprise, said the recent Argyll and Bute Overarching Recovery Group discussed the A83 and agreed it is important to lobby at senior levels and that messages are consistent.

For further information, please contact:

Stuart McLean, Committee Manager, Argyll and Bute Council (01436) 658717
stuart.mclean@argyll-bute.gov.uk

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Health and Social Care Response to Covid- 19
in the Bute and Cowal Area

As you are aware our everyday lives have been turned upside down with COVID over the last 10 months or so and it continues to have a major impact on everything we do. The Health and Social Care Partnership (HSCP) has continued to provide essential services to the most vulnerable groups across Argyll and Bute and here are some of the actions we have taken in the Bute and Cowal area to date:

We have a Personal Protective Equipment (PPE) Hub which provides all PPE requirements to our support services, external providers, paid and unpaid carers so they can provide their care safely. Although there was a national shortage in the early days supplies remain good.

The Mobile Testing Units (MTU) are available on three days every week in both Cowal and Bute. Tests can be booked via the government website for anyone who has symptoms.

The Community Assessment Centres (CAC) are located within our Community Hospitals and these are for patients who have worsening symptoms that require clinical assessment. Access to this is via NHS 24 and we have clear escalation plans for pathways to Greater Glasgow and Clyde Hospitals for those requiring further treatment.

We are beginning the lateral flow testing twice weekly for Health and Social Care staff which will be rolled out in the coming weeks.

In line with the Government guidelines, all our Care Home residents and staff in Cowal and Bute have been vaccinated and this was completed before Christmas. All our patient facing Health and Social Care staff are now being vaccinated, and there has been a positive uptake from staff. This will continue in both Cowal and Bute over the next few weeks.

The administration of vaccine to the first priority group of over 80's will begin as soon as the delivery of the vaccines arrive. We are working with our Primary Care colleagues in preparation for this, so that plans are in place and allow this important work to begin quickly.

I am sure you will understand that all our support services have been working very hard with reduced staffing and at times we have had to make some very hard decisions on what is practicable to continue to deliver. An example of this is our day services which are running at a significantly reduced rate. We have had to look at trying to support those most in need within their home environment rather than being centre based.

This is an ever changing landscape and we continue to respond accordingly. We are all trying to do our best under increasing pressure and we really appreciate everyone's patience and support as we move forward in 2021. We do hope this has been useful.

Jayne Lawrence-Winch, Area Manager, Cowal

Jane Williams, Area Manager, Bute

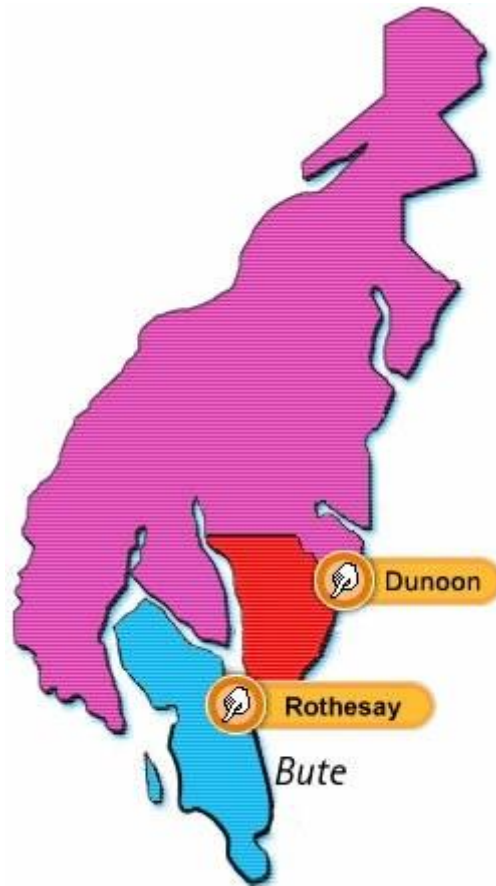
20/1/21

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Cowal, Isle of Bute and Dunoon

Q3 - 2020/21



C – Cowal D – Dunoon IofB – Isle of Bute

| Incidents | C 19/20 | D 19/20 | IofB 19/20 | Total 19/20 | C 20/21 | D 20/21 | IofB 20/21 | Total 20/21 | =/- |
|-------------------------------------|------------|------------|---------------|----------------|------------|------------|---------------|----------------|-----|
| Total | 34 | 24 | 45 | 103 | 26 | 36 | 28 | 90 | -13 |
| Fire Fatalities | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Non-Fatal Fire Casualties | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | +1 |
| Accidental Dwelling Fires | 4 | 1 | 0 | 5 | 2 | 3 | 1 | 6 | +1 |
| 7KPI's | | | | | | | | | |
| Deliberate Fires | 1 | 1 | 2 | 4 | 0 | 0 | 1 | 1 | -3 |
| Accidental Fire | 8 | 3 | 3 | 14 | 5 | 3 | 4 | 12 | -2 |
| Fatal and Non-fatal fire casualties | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | +1 |
| Non-Domestic fires | 0 | 1 | 1 | 2 | 0 | 0 | 2 | 2 | 0 |
| Special services incidents | 5 | 3 | 15 | 23 | 5 | 3 | 3 | 11 | -12 |
| RTC Casualties | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | -1 |
| False alarms | 20 | 17 | 25 | 62 | 16 | 30 | 20 | 66 | +4 |

Fatal RTC incident occurred 9/12/20 @ 08:52 hours on A815 Cairndow, Strachur. Due to ongoing investigations into this incident it does not feature in the above figures. Further detail is listed below in Incidents of Note.

INCIDENTS OF NOTE**Dunoon****Primary Fires**

| | | | |
|------------|----------|-------------------------|--|
| 25/10/2020 | 12:16:00 | Arthur Terrace | Small fire extinguished prior to arrival of SFRS |
| 06/11/2020 | 20:19:00 | Queen Street | Extinguished before arrival |
| 14/11/2020 | 18:56:00 | Wallace Court, Sandbank | Small fire extinguished prior to arrival of SFRS |
| 16/12/2020 | 19:02:00 | Greengate, Toward | Extinguished before arrival of SFRS |

Secondary Fires

| | | | |
|------------|----------|---------------------------|---------------------|
| 28/11/2020 | 23:06:00 | Victoria Rd, Hunters Quay | Refuse - Accidental |
|------------|----------|---------------------------|---------------------|

Special Services

| | | | |
|------------|----------|-----------------------------|---|
| 13/10/2020 | 12:47:00 | Newton Road, Innellan | Elderly female contacted control regarding beeping smoke detectors |
| 07/11/2020 | 10:27:00 | Marine Parade, Kirn | Lift release. Services not required |
| 13/11/2020 | 08:06:00 | Shore Road, Innellan | Assist SAS to move Bariatric Patient |
| 16/11/2020 | 08:25:00 | Fountain Quay | Elderly male fallen within. Carers gained access. SFRS not required |
| 18/11/2020 | 17:53:00 | Park Road, Kirn | Assist Police - Carry Bariatric deceased person down Spiral Staircase |
| 29/11/2020 | 12:17:00 | George Street, Hunters Quay | Gain Access for SAS |

UFAS 1/10/20 to 31/12/20

Sheltered Housing – Cragroy – Port Riddell – 6 occasions

Dunoon Grammar School – Ardenslate Road – 2 occasions

Dunoon Service Station – Alexandra Parade – 3 occasions

Rothesay**Primary Fires**

| | | | |
|------------|----------|-------------------|---|
| 24/11/2020 | 13:08:00 | Victoria Hospital | Smell of burning - Burnt out light fitting |
| 27/11/2020 | 17:47:00 | Adelaide Place | Small fire in kitchen unit extinguished prior to arrival of SFRS - 1 Adult male receiving 1st Aid from FFS for slight burns to arms and hands - Hospital treatment not required |
| 04/12/2020 | 13:16:00 | Argyle Street | Fire in fast food kiosk. 1 male casualty transported to Rothesay Victoria Hospital for slight smoke inhalation after assessment by SAS |

Secondary Fires

| | | | |
|------------|----------|----------------------------|--|
| 16/10/2020 | 16:10:00 | Albert Place | Refuse opposite Black Bull Pub |
| 06/11/2020 | 00:27:00 | Ardmaleish, Port Bannatyne | Large qty of rubbish well alight in boatyard |

Special Services

| | | | |
|------------|----------|-------------------|---|
| 27/10/2020 | 10:36:00 | Rothesay Court | Jammed lift |
| 18/11/2020 | 00:50:00 | Mansefield Place | Assist SAS - Casualty transferred to Rothesay Hospital by SAS |
| 08/12/2020 | 05:07:00 | Columshill Street | Female in child in bedroom with broken door handle. SFRS released them from bedroom |

UFAS 1/10/20 to 31/12/20

Bute Island Foods – Townhead – 4 occasions

Victoria Hospital – High Street – 3 occasions

Mount Stuart House – Bute Estate – 2 occasions

Rothesay Court – Broadcroft Lane – 2 occasions

Strachur**Primary Fires – Nil****Secondary Fires – Nil****Chimney Fires**

| | | | |
|------------|----------|-------------|----------|
| 27/11/2020 | 20:16:00 | Rowan House | Loch Eck |
|------------|----------|-------------|----------|

Special Services

| | | | |
|------------|----------|---------------|--|
| 17/10/2020 | 13:46:00 | A83 Cairndow | Vehicle left road near to Loch. Adult female with minor head and chest injuries in care of SAS |
| 09/12/2020 | 08:52:00 | A815 Cairndow | RTC involving 1LGV and 1 HGV. 1 male fatality. |

Fatal RTC incident occurred near Ardno involving a lorry and a tractor. Air ambulance attended but 1 adult male casualty confirmed dead at scene by SAS.

UFAS 1/10/20 to 31/12/20

Fyne Ales – Achaclunan – 2 occasions

Tighnabruaich**Primary Fires**

| | | | |
|------------|----------|-------------|---|
| 01/12/2020 | 01:09:00 | Main Street | Tumble Dryer in kitchen - 2HRJ's in use |
|------------|----------|-------------|---|

Secondary Fires - Nil**Special Services**

| | | | |
|------------|----------|-----------------------|--|
| 07/12/2020 | 14:33:00 | Waulkmill, Glendaruel | Van close to edge of 40 foot drop. Services not required |
|------------|----------|-----------------------|--|

UFAS 1/10/20 to 31/12/20 - Nil**Colintraive****Primary Fires - Nil****Secondary Fires – Nil****Special Services - Nil****UFAS 1/10/20 to 31/12/20 – Nil**

Community Safety Activity

| Q3 Home Fire Safety Visits | | | |
|-----------------------------------|-------------------------|------------------|-----------------------------------|
| Station | Home Fire Safety Visits | High Risk Visits | Visits Where Detection Was Fitted |
| Dunoon | 5 | 1 | 1 |
| Rothesay | 9 | 6 | 2 |
| Tighnabraich | 0 | 0 | 0 |
| Strachur | 0 | 0 | 0 |
| Colintraive | 1 | 1 | 1 |
| TOTAL | 15 | 8 | 4 |

Community Safety Activity

Supporting local authority with delivering food and medicine to persons shielding

Pilot of Covid-19 Testing underway by SFRS personnel at Fire Stations within area.

Continue to provide fire safety guidance via telephone, provision of smoke detection where none is present, and HFSV to those at threat of fire from criminal behaviour

Attend the MARAC and support those affected by domestic violence

Supporting the "Make the Call" campaign from SFRS

Provided support to schools with regards Bonfire/firework presentations

New Smoke Alarm Legislation

We have received some enquiries from our communities on the new standards of smoke detection that are due to be implemented. Below is the guidance that we have been providing:

Thank you for your enquiry concerning the changes in legislation relating to fire and smoke alarms introduced by the Scottish Government. Please visit the Scottish Government website where you will find further information and a list of frequently ask questions

<https://www.gov.scot/publications/fire-and-smoke-alarms-in-scottish-homes/>



Fire and Smoke
Alarms in Scottish H

Argyll and Bute Third Sector Interface Area Community Planning Group update – January 2021

Author: Samantha Stubbs – Strategic Development Manager
(samanthastubbs@argylltsi.org.uk)

Support to charities, social enterprises and community groups

Since April 2020, Argyll and Bute Third Sector Interface's Third Sector Support Team has provided support to almost 300 organisations, primarily relating to funding.

There were five key funds that were launched and awarded during 2020, that focussed primarily on supporting delivery during the COVID-19 global pandemic, as well as sustaining services unable to operate due to restrictions. Argyll and Bute performed very well in relation to other council areas of Scotland, and we believe that third sector organisations should be lauded for their ability to secure income, whilst delivering vital services to the most vulnerable people in our communities, during the biggest challenge many of us have faced during our lives.

Third Sector Organisations in Argyll and Bute secured almost £2.2 million in additional funding from those five sources. The Supporting Communities Fund received 31 successful applications from Argyll and Bute – this was the third highest grant rate in Scotland, behind Highland and Glasgow.

Additionally, there were 51 successful applications to the Third Sector Resilience Fund – this was the fourth highest number of successful applications, behind Glasgow, Edinburgh and Highland. There were also 18 successful applications to the National Emergencies Trust, which was the fifth highest number of successful applications behind Glasgow, Edinburgh, Highland and Fife.

Sustainability of third sector is discussed frequently, as is the need to reduce organisational reliance on grant funding for delivery of services. What COVID-19 has shown is that we have incredible services, delivering incredible work, however, where many organisations have relied upon community fundraising activities to generate an income, this has dealt some organisations a significant financial blow. Argyll and Bute Third Sector Interface will be making some exciting announcements later in the year in regards to supporting third sector organisations – we will update you again when we have more news.

The TSI are leading on two pieces of work within the Building Back Better programme; how do we build on the interest in volunteering during COVID for the benefit of communities and how are we more inclusive of younger volunteers within our communities, and how do we fund our key third sector organisations in a sustainable way.

Towards the end of 2020, we worked with the Community Development Team to carrying out a Training Needs Analysis with a view to planning training for third sector organisations and communities in the coming months. This will also feed into the Community Learning and Development plan, which is currently being developed with a range of partners across Argyll and Bute, including the TSI.

Organisations requiring assistance with anything from governance to funding (and a lot more besides!) can contact support@argylltsi.org.uk or phone 0300 303 4141 (Mon-Fri, 9-4).

**Argyll and Bute Third Sector Interface
Area Community Planning Group update – January 2021**

Author: Samantha Stubbs – Strategic Development Manager
(samanthastubbs@argylltsi.org.uk)

Volunteering

Our volunteering platform – volunteerargyllandbute.org – has now been made available for its original purpose, as a way for third sector organisations to recruit volunteers directly. Any organisation seeking to use volunteers within their organisation are welcome to sign up, and benefit from the inbuilt volunteer management system, at no cost! Community organisations can register at https://volunteerargyllandbute.org/vk/providers/registration_provider.htm.

The system is very easy to use, but for those who are less familiar with technology, our third sector support officers are there to help on 0300 303 4141.

DWP Update – Jan 2021

Argyll and Bute

Stats/MI (Recorded as of 12th Nov 2020)

| Office | Total UC Claimants | Conditionality groups | | | | | |
|-------------|--------------------|-----------------------|-------------------|---------------------------|----------------------|-----------------------------|--------------------|
| | | Preparing for work | Planning for work | Working – No requirements | No work Requirements | Working – With requirements | Searching for Work |
| Oban | 2059 | 49 | 32 | 537 | 302 | 352 | 791 |
| Campbeltown | 956 | 25 | 13 | 204 | 189 | 163 | 362 |
| Dunoon | 1126 | 33 | 15 | 197 | 237 | 198 | 440 |
| Rothesay | 658 | 32 | 16 | 90 | 149 | 98 | 276 |
| Helensburgh | 1327 | 45 | 14 | 270 | 261 | 208 | 532 |

Flexible Support Fund – through DWP Dynamic Purchasing System

We have continued to procure support through the pandemic for our Health customers, 18-24, 25+ customer groups to support them into work or nearer the labour market.

Job Finding Support – Started 11th January 2021

Job Finding Support (JFS) is designed to help those who have recently become unemployed (up to 13 weeks), who may not need extensive support but would benefit from personalised support and advice to help them re-enter employment quickly and to improve the likelihood of securing sustainable paid employment

Job Finding Support will help claimants to develop their job finding and job application skills, increasing their ability to quickly secure replacement employment

Participants will be offered a minimum of 4 hours tailored '121' digital support, plus at least one online group session. In most cases this will be completed within 10 working days and in all cases will be completed within 20 working days

The service offered will include but not be limited to:

- A mock interview
- A digital online group session

- Help to identify their transferable skills
- Sector specific job advice (particularly the growth sectors)
- Job matching to suitable vacancies and advice/links about suitable employers

Job Entry Targeted Support – Starting 25th January

The primary objectives of Job Entry: Targeted Support (JETS) are to make support available to people who have been out of work and in receipt of benefit for at least 13 weeks, to help them gain paid employment, maximise the opportunities to support people to find work. Support each participant to develop realistic job goals and career paths; identify suitable and achievable steps to realise these goals. Ensure each participant receives tailored quality support to overcome barriers to securing employment in the prevailing local labour market sector conditions, including sign posting to other support available. Ensure providers work closely with employers, local partners and services to respond to key events or labour market changes with positive and innovative solutions

Kickstart

The Kickstart Scheme provides funding to create new job placements for 16 to 24 year olds on Universal Credit who are at risk of long term unemployment. Employers of all sizes can apply for funding which covers:

- 100% of the [National Minimum Wage](#) (or the [National Living Wage](#) depending on the age of the participant) for 25 hours per week for a total of 6 months
- associated [employer National Insurance contributions](#)
- employer minimum automatic enrolment contributions

Employers can spread the start date of the job placements up until the end of December 2021.

A Kickstart Scheme application must be for a minimum of 30 job placements. If a single employer cannot provide this many job placements, they can find a Kickstart gateway, such as a local authority, charity or trade body for help applying.

Further funding is available for training and support so that young people on the scheme can get a job in the future.

Work coaches match customers to the live vacancies.

Restart Programme

Not a lot of information on this so far – due to start in Summer 2021

Once we have more info I will provide this to the group.

Help to find work for 18-24 year olds

There is a dedicated team of work coaches who work with customers aged 18-24 to help them to find a job, work-related training or an apprenticeship through the Youth Offer. This has been published on gov.uk and can be found here:

<https://www.gov.uk/guidance/help-to-find-work-for-universal-credit-claimants-aged-18-to-24>

As part of the wider youth offer, we have introduced the role of Youth Employability Coach as part of the Government's plans for economic recovery. The Youth Employability Coach will provide a holistic service for young customers with complex needs and require more intensive one-to-one support. We want to give dedicated support to those young people with the greatest needs and particularly want to avoid long term damage to young people's prospects.

Virtual Youth Hub

DWP have been hosting a Virtual Youth Hub for our customers since July 2019 which expanded to include partners in October 2019. The aim of a Youth Hub is to provide opportunities to train and develop skills, delivering individual wraparound support to ensure young people see a value in the world of work. The longer-term aim is that this will be hosted by a partner organisation and be supported by DWP staff.

Our Job Centres

All offices remain open to vulnerable customers and are compliant with social distancing Covid guidance, with staff working from home and in offices. Work coaches continue to engage with customers on a digital or telephone basis, or a blend of both, and our telephone lines remain open until 6.30pm.

Staff working in Oban Job Centre are participating in **Video Appointment Service** which offers video appointments to customers. From late autumn through a discussion with customers, the work coach check they have 'unlimited' home internet or 'unlimited' mobile data to ensure there is no cost to the customer, they have a suitable device as well as access to the appropriate web browsers. This is voluntary and participants can withdraw at any time. This has been well received by customers and work coaches alike and is helping to build rapport and trust as well as provide more visible support to their customers.

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Argyll and Bute Council - Community Learning Service update

No one Left Behind Initiative: assists people to progress into work/positive destination through delivering a range of programmes/activities. It is available for ages 16- to 67 subject to Criteria. The programme is a minimum of 3 hours per week for 12 weeks. It is free, doesn't affect benefits, is voluntary and referrals by person or partners. [Link](#)

Digital Employability HUB: Partnership with DWP/JCP alongside other partners to provide "Digital Employability HUB". Provides information/employability support every Tuesday afternoon through SKYPE sessions.

Online Self -Learning Bytes: Offers learners the chance to access short step by step interactive online courses to support them with CVs, cover letters, applying for jobs. Accessible 24/7 by learners. [Link](#)

ASK AB: A.S.K AB is an information hub for young people. You can keep up to date with the [Connect AB online activity programme](#), find out about relevant health and wellbeing issues, careers, education, training and other local opportunities. The Hub also hosts our dedicated confidential messaging service Mondays to Fridays when we have a qualified youth worker available from 2-5pm to offer advice and information. [ASK AB](#).

Health and Wellbeing Project: Supporting young people struggling to reengage with Education after lockdown. Funded by through [Youth work Education Recovery Fund](#). Total of 100 young people from 10 high schools, 12 week programme, 6 days of Outdoor Learning delivered by Hebridean Pursuits and gaining accredited learning [SQA Health and Wellbeing](#).

AB Youth voice on Lockdown

[Youth Voice meeting](#) – "COVID-19 has had a massive impact on young people and their lives. We are recruiting a group of passionate young people from S1 to aged 25, from across Argyll and Bute to help champion these voices. Initial discussion on Thursday 11th February at 7pm is for anyone interested to hear about the project and voice their opinions on different issues such as impact on education, mental wellbeing, and the future." The meeting will be hosted by the Youth Participation group which includes Argyll and Bute's 3 elected Members of the Scottish Youth Parliament. Please feel free to email any questions to rosie.sumsion.msyp@sypmail.org.uk

Youth Advisory Panel – A group of young people recruited to ensure young people's voices are heard when creating the Children's service plan. 3 year project lead by CLS, Third Sector, Health and Education and supported by the [Children and Young Persons Improvement Collaborative](#).

CLD Plan

A wide range of statutory and voluntary organisations are involved in delivering Community Learning and Development (CLD) services to young people, adults, families and communities across Argyll and Bute. The Community Learning & Development (Scotland) Regulations 2013 place a statutory requirement on local authorities to publish a plan every 3 years' outlining how it will co-ordinate and secure "adequate and efficient" Community Learning & Development (CLD) provision with other sector partners. The current plan can be found here [Argyll and Bute CLD Plan 2018-21](#). Work has begun on developing the next plan, which has to be completed by September 2021. A number of local consultation exercises and focus groups will be taking place to help shape the content of the plan and we will report back to the Area Community Planning Groups on progress.

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COVID-19: Stay at Home Guidance

To minimise the risk of spreading the virus, you must stay at home as much as possible.

You should only leave or remain outside your home for essential reasons like:

- ✓ Getting food or medicines
- ✓ Any medical need
- ✓ Exercise
- ✓ To provide support to a vulnerable person











In all settings, please follow relevant public health advice and requirements such as on the use of face coverings.

Please note that this guidance relates to all Level 4 areas. Full Stay at Home Guidance can be found at [Coronavirus \(COVID-19\): stay at home guidance](#).






Guidance covering level 3 areas can be found at [Coronavirus \(COVID-19\): local protection levels](#).

| | |
|--|--|
| Socialising  | <p>A maximum of 2 people can meet outside their home for recreation and exercise if they are not from the same household. This applies to those 12 and over.</p> <p>No in-home socialising.</p> <p>It is against the law to consume alcohol in any outdoors public place.</p> <p>Marches, parades and static demonstrations are not permitted.</p> |
| Extended households | <p>Extended household arrangements continue for people who live alone, single parents and couples that do not live together.</p> |
| Shared parenting | <p>Children can move between their parents' homes - this includes both supervised and unsupervised contact.</p> |
| Travel and Transport  | <p>Only leave home if it's essential and avoid unnecessary travel. You should stay as close to home as possible.</p> <p>Leaving your home to go on holiday, in Scotland, the UK or abroad is not permitted.</p> |
| Schools  | <p>Schools open to in-person learning for children of key workers and vulnerable children only. Remote learning for all other children and young people.</p> |
| Colleges and Universities  | <p>Colleges and universities can operate using a more restricted mix of face-to-face and distance learning.</p> |
| Childcare  | <p>Regulated early learning and childcare open to children of key workers and vulnerable children only.</p> <p>Only essential informal childcare, and childminders caring for less than 12 children is permitted.</p> |
| Organised children's activities  | <p>Unregulated children's activities must take place outdoors, not exceed 7 adults, and can include an unlimited number of under 5's.</p> <p>Outdoor organised activities for children must be organised by a facilitator, have no more than 2 adult facilitators, and not exceed 15 children under 12 years old.</p> <p>These activities should not be organised for informal socialising.</p> |
| Workplaces  | <p>Employers must support staff to work from home wherever possible.</p> |



| | |
|--|--|
| Tradespeople, home repairs, and working in someone else's home | <p>Tradespeople should only go into a house to carry out or deliver essential work or services.</p> <p>Domestic cleaners should only enter the house of a person who is unable to clean for themselves.</p> |
| Shopping  | <ul style="list-style-type: none"> ✓ Essential retail only open. ✗ Show rooms closed. ✓ You should only travel to collect essential items. <p>Click and collect closed for some sectors.</p> <p>Use delivery services and shop locally wherever you can.</p> |
| Close contact retail services  | <ul style="list-style-type: none"> ✗ Personal retail services which require close proximity are closed. ✗ Cosmetic and aesthetic procedures are not permitted. |
| Hospitality  | <ul style="list-style-type: none"> ✗ Restaurants, cafes, pubs and bars are closed. ✓ Takeaways can only provide food or drink for consumption off premises. They must either deliver to customers or, where the customer collects, operate on a no entry basis. |
| Visitor Attractions  | <ul style="list-style-type: none"> ✗ All indoor visitor attractions are closed. ✓ Parks and gardens remain open for local exercise. |
| Accommodation  | <p>All holiday accommodation is closed to tourism. Hotels, B&Bs and self-catering open for essential customers only.</p> |
| Public Buildings  | <ul style="list-style-type: none"> ✗ Public buildings are closed, except for essential services. ✓ Community centres can continue to deliver essential services only. ✓ Courts and Tribunals remain open. |
| Public Services  | <p>Public services delivered online where possible.</p> <p>Face-to-face services can continue where this is essential.</p> |
| Support Services  | <p>Support groups and one-to-one support should be delivered remotely, essential in-person delivery allowed.</p> |
| Places of Worship  | <p>Closed for public acts of worship.</p> <p>Open for the purpose of leading an act of worship (broadcast or online).</p> |
| Driving Lessons  | <p>Driving and motorcycle lessons only allowed if all occupants of the vehicle or vehicles are from the same household or extended household.</p> |



| | |
|--|---|
| Stadia & Events  | <ul style="list-style-type: none"> ✗ Stadia closed to spectators. ✗ No live events permitted. |
| Life Events  | <ul style="list-style-type: none"> ✓ Funerals allowed with a maximum of 20 people. No post funeral events. ✓ Wedding ceremonies and civil partnership registrations allowed with a maximum of 5 people (6 if interpreter is required). No receptions allowed. ✗ Other life events (e.g. christenings, bar mitzvahs) should not take place. |
| Leisure & Entertainment  | <p>All indoor leisure and entertainment premises are closed.</p> |
| Sports & Exercise  | <p>Outdoor sport/exercise is limited to a maximum of 2 people if not from the same household. This applies to those 12 and over.</p> <p>Travel no further than you need to to reach a safe, non-crowded place to exercise in a socially distanced way.</p> <ul style="list-style-type: none"> ✗ Indoor sports facilities closed. ✗ Snow sport centres closed. ✓ Outdoor gyms open. ✓ Outdoor non-contact sports such as golf and tennis are permitted. ✓ Organised sport and exercise for under-12s can continue in line with guidance. |
| Visiting care homes | <p>Visiting a loved one in care homes is classed as essential travel.</p> <p>Indoors: essential visits only.</p> <p>Outdoors: visits via garden and window permitted if arranged in advance with care home.</p> |
| Shielding  | <p>You should stay home as much as possible but you can still go out for exercise and essential shopping or medicines.</p> <p>Work from home if you can. If you cannot work from home, you should not attend your workplace.</p> <p>You should minimise contact with people outside your own household.</p> <p>You should not take public transport or taxis.</p> |
| Domestic Abuse Support | <p>If you, or someone you know, is experiencing domestic abuse, help is available. Call Scotland's Domestic Abuse Helpline on 0800 027 1234 or visit Safer.scot.</p> <p>Domestic abuse is a crime. Call 101 to report it or 999 in an emergency.</p> |



FACE COVERINGS



AVOID CROWDS



CLEAN HANDS



TWO METRES



SELF-ISOLATE



Note: All restrictions will be kept under review to ensure that they remain proportionate and necessary to address the ongoing public health emergency.

This table is for reference purposes only and may be adjusted. Regulations in relation to each level will be published on [legislation.gov.uk](https://www.legislation.gov.uk) and relevant public health advice (such as physical distancing and enhanced hygiene measures) applies. Find relevant guidance on www.gov.scot

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Councillor Robin Currie

Leader



**Kilmory
Lochgilphead
PA31 8RT**

Tel: 01496 301369 or 01546 604014
Email: robin.currie@argyll-bute.gov.uk

Rt Hon Alister Jack MP,
Secretary of State for Scotland
Scotland Office, UK Government

Our Ref: RC/AMcN/AJ150121

Your Ref:

By email to: enquiries@scotlandoffice.gsi.gov.uk

15th January 2021

Your Ref:

Dear Alister

Argyll and Bute's Seafood Sector Sustainability

In the two weeks since the UK left the European Union on 31st December last year, I have been contacted by numerous Argyll and Bute residents and businesses who share my very deep concerns about the future sustainability and, indeed, the survival of our vital shellfish and fishing sector.

The seafood sector is a vital component of our already-fragile regional economy and the inability, virtually overnight, for producers and processors to get their time-sensitive products to market or to customers. If allowed to go unresolved, this sector is likely to disappear badly affecting Argyll and Bute's overall recovery and future growth.

Fish and shellfish from Argyll and Bute are high quality products of internationally renown. The industry has been a mainstay and a major employer in the area for many decades, sustaining not only the local economy but making a significant contribution to the Scottish and UK economies. Now, though, I am hearing from fishing families of long standing, newer start-up businesses and companies employing hundreds of people in total, that if urgent action is not taken, they will have to close their doors for good. This would be devastating for Argyll and Bute, where the sector comprises many single family-operated vessels, smaller fleets, artisan producers as well as some medium to larger enterprises.

As a council we are doing all that we can to support these businesses and prevent this imminent disaster. Our officers are working behind the scenes to assist and are in constant discussions with the Scottish Government to reiterate the critical need for the commercial hubs to operate smoothly, ensuring that the right processes are in place to help businesses get their goods to their customers. We are also speaking with local producers to help them navigate these new processes and to issue all the necessary paperwork where appropriate, so that some of these valuable products reach buyers. Delays on both sides of the border

has already seen valuable product being lost together with valued customers who are seeking their produce elsewhere.

Very urgent action and assistance is needed now from your Government in order to prevent this traditional Scottish industry sector from disappearing altogether.

The companies who have not been able to sell to their customers because goods cannot reach them need urgent compensation for lost produce and sales in order to help them regroup and stay in business.

Most urgently of all getting products to market must be streamlined, simplified and sped up. These products need to be prioritised over less time sensitive products with longer shelf lives – if the situation is allowed to persist then very many companies will have no choice but to give up, costing jobs and much needed revenue to the treasury.

In addition to improving processes and the speed of delivery here in the UK, these businesses, so vital to Argyll and Bute and Scotland's economic recovery and future success, need your Government to negotiate urgently with its counterparts in Europe to identify and resolve the delays in allowing fresh goods to arrive in and then to progress on to customers.

I cannot state strongly enough that these actions are needed now. More is required, though, in the medium and longer terms, to help this beleaguered industry to get afloat again and regain some buoyancy. Producers and customers need reassurance that future supplies will be prioritised and to regain confidence in the industry through dedicated marketing and investment where possible through the £100m fisheries fund your Government announced following the publication of the agreement.

I am copying this letter to the Scottish Government's Cabinet Secretary for the Rural Economy, Fergus Ewing, Argyll and Bute's MSP, Michael Russell (also Cabinet Secretary for the Constitution, Europe and External Affairs) and our MP, Brendan O'Hara. Our seafood sector desperately needs Government to take action to secure its survival. Please do what you can, urgently, to avoid its demise.

Yours sincerely



Robin Currie
Council Leader

Basecamp

Area Community Planning Groups – February 2021



What is it?

- Online website which allows all members of the Area Community Planning Group to:
 - Access relevant documents relating to the ACPG
 - Provide information on action points arising from the meetings or action plans
 - Share information about relevant items of interest with other members
 - Better network with other ACPG members inbetween meetings

Why should I get involved?

- Requested by members
- Enhanced way of working together – especially as we can't meet in person at the moment to do that important face to face networking
- If meeting attendance is problematic then updates can be provided in advance
- We are one big team – this is our team space!

Next steps

- Demonstration at ACPG meeting
- Who is right person in your organisation to be on Basecamp, provide updates and get involved?
- Joining email will be sent out following meeting
- Try it!
- For those who are not able to access Basecamp for whatever reason, all important information will continue to be sent out via email to ensure no-one misses out

ARGYLL AND BUTE COUNCIL**BUTE & COWAL COMMUNITY PLANNING
GROUP****DEVELOPMENT
AND ECONOMIC GROWTH****2ND FEBRUARY 2021**

AFFORDABLE HOUSING SUPPLY AND DEMAND - BUTE AND COWAL

1.0 INTRODUCTION

- 1.1 The main purpose of this report is to update Members of the Community Planning Partnership on housing supply and demand activity within the Bute and Cowal area.
- 1.2 Argyll and Bute Council has a strategic enabling role in relation to housing in the local authority area. The Council has a statutory duty to produce a Local Housing Strategy (LHS) and a statutory duty to produce a Strategic Housing Investment Plan (SHIP) which details the new build affordable housing required in the area to meet housing need and demand.

Members are asked to consider the content of the report.

2.0 RECOMMENDATIONS

- 2.1 Members are asked to consider the content of this report.

3.0 DETAIL

- 3.1 Argyll and Bute Council retains the role of strategic housing authority and therefore has a series of important statutory housing functions to fulfil. A Housing Needs and Demand Assessment is carried out every 5 years which enables Scottish Government funding to be brought into Argyll and Bute primarily to deliver affordable housing. The Council also produces a Local Housing Strategy (LHS) every 5 years. The current LHS runs from 2016-2021 and have a vision for housing in Argyll and Bute which is 'a housing system that makes a strong contribution to thriving and sustainable communities and supports economic growth'. This report will detail the affordable housing supply and demand taking place in Bute and Cowal.

3.2 Housing Market Area (HMA) Profile

A Housing Market Area is defined as a geographical space or territory within which people will search for housing and within which they are willing to move while maintaining their existing economic – e.g. employment – and social relationships (this thus excludes long distance migration associated with, for example, changed employment). The maximum distance that people are willing to move in the circumstances outlined is affected by a number of factors chief among which are personal mobility, the time and money costs of travel and house price differences – these are all factors which can change substantially in the medium term. For this reason it is necessary to keep housing market area definitions under review.

There are 9 HMA's in Argyll and Bute. Cowal is an HMA and Bute is an HMA.

The table below details the key housing market information for Bute and Cowal along with the average household income in each area.

UPDATED HMA PROFILE, 2019

| | BUTE | COWAL | B&C TOTAL |
|--|----------------|----------------|----------------------|
| Population (Rounded: 2016-based MYE, SAPE) | 6,130 | 14,280 | 20,410 |
| Households (rounded: NRS 2017 estimates) | 3,470 | 7,480 | 10,950 |
| All Dwellings (Council Tax Register, October 2019 All Properties) | 4,331 | 8,783 | 13,094 |
| All Occupied Dwellings (CTR, 2019, no discount) | 3,690 | 7,786 | 11,476 |
| Ineffective Stock (CTR, 2019, vacant + 2 nd / holiday homes) | 641 | 997 | 1,638 |
| RSL Stock (2019 Annual RSL Returns) | 1,055 | 1,464 | 2,519 |
| Average Household Income (CACI Paycheck, 2019) | £25,813 | £31,739 | n/a |

3.3 Private Rented Sector – Bute and Cowal

Since 2004 the Antisocial Behaviour etc (Scotland) Act has required Local Authorities to establish and maintain a register of private landlords. Landlord Registration data provides us with the most reliable source of data on the location of Private Rented Sector dwellings however this will omit landlords who have failed to register. There are 565 registered private sector dwellings on Bute which is 11% of all registered private sector dwellings in Argyll and Bute. There are 889 registered private sector dwellings in Cowal which is 17% of all private sector dwellings in Argyll and Bute.

3.4 Social Rented Sector – Bute and Cowal

TOTAL RSL STOCK BY HMA & SIZE (no's bedrooms), 2019

| All Landlords | | | | | |
|----------------------|--------------|------------|------------|-----------|--------------|
| | 1 Bed | 2 Bed | 3 Bed | 4 Bed | Total |
| Bute | 492 | 404 | 131 | 28 | 1055 |
| Cowal | 646 | 483 | 288 | 47 | 1464 |
| B&C Total | 1,138 | 887 | 419 | 75 | 2,519 |
| % of Total | 45% | 35% | 17% | 3% | 100% |

| HMA | Trust | Fyne Homes | ACHA | Bield | KEY | DHA | Totals |
|--------------------|-------|------------|------|-------|-----|-----|-------------|
| Bute | 0 | 528 | 460 | 67 | 0 | 0 | 1055 |
| Cowal | 21 | 396 | 916 | 97 | 20 | 14 | 1464 |
| Bute & Cowal Total | 21 | 924 | 1376 | 164 | 20 | 14 | 2519 |

| HOMEArgyll WAITING LIST April 2020 – Active Applicants | | | | | |
|--|-------------------------------|-------|-------|--------|-------|
| | Minimum Bedroom Size Required | | | | TOTAL |
| | 0/1beds | 2beds | 3beds | 4+beds | |
| Bute | 79 | 42 | 20 | 7 | 148 |
| Cowal | 213 | 115 | 54 | 18 | 400 |
| Bute & Cowal | 292 | 157 | 74 | 25 | 548 |

For Bute & Cowal as a whole, the majority of applicants (53%) require one bedroom and 28% require 2 bedrooms. 14% require 3 bedrooms and only 5% need 4 or more.

However, to establish actual need, the available supply must be factored into this, based on the available lets within the RSL stock during a year.

| | HOMEArgyll Applicants | RSL Lets 2019/20 (HOMEArgyll only) | Pressure Ratio |
|--------------|-----------------------|------------------------------------|----------------|
| Bute | 148 | 172 | 1:1 |
| Cowal | 400 | 156 | 3:1 |
| Bute & Cowal | 548 | 303 | 2:1 |

This suggests the area is reasonably balanced, with an oversupply on Bute and only minimal pressure in Cowal.

While the pressure ratios are only one factor in determining need and demand, they are useful indicators of areas where further research and analysis may be required.

3.5 Strategic Housing Investment Plan (SHIP)

The Strategic Housing Investment Plan (SHIP) delivered no new affordable homes in Bute and Cowal in 2019/20. Cumulatively over the last 4 years of the current LHS, there have been 46 new affordable homes built in Cowal via the SHIP; amounting to 11% of the four-year total for Argyll and Bute.

| Site/Development | RSL | Total Units | Expected Date of Completion |
|----------------------|------------|-------------|-----------------------------|
| Dixon Avenue, Dunoon | ACHA | 1 | September 2020 |
| Tighnabruaich | Fyne Homes | 20 | January 2021 |
| Cairndow | Fyne Homes | 6 | March 2021 |
| Eton Avenue, Dunoon | ACHA | 4 | January 2022 |

In addition, further sites/projects in the Cowal area which are in early stages of development and may be programmed in the SHIP include:

| | |
|------------|---|
| ACHA | Dunoon (4 units) |
| Fyne Homes | Tighnabruaich - scope for additional units subject to demand. |

3.5 **Local Housing Strategy (LHS) 2021-2026**

As the strategic housing authority for Argyll and Bute, the Council has a statutory duty to develop, implement and monitor a Local Housing Strategy over a five-year planning cycle, based on a robust and credible Housing Need and Demand Assessment (HNDA) for the area. The current LHS for Argyll and Bute (2016-2021) is nearing completion and requires to be revised and submitted to Scottish Government Ministers in 2021. The planning process must be based on a robust process of consultation and stakeholder engagement.

The Council has carried out extensive engagement to inform both the revised HNDA and LHS, including a detailed HNDA Household Survey in 2019; an early engagement LHS survey in 2020; a virtual LHS Stakeholder Conference in November 2020; and other exercises for specific client groups. In addition, the outcomes of the CPP and LDP community engagement processes in recent years, focused on the Place Standard Toolkit sessions held for individual communities and settlements, have also helped to inform the development of the next LHS, with Housing issues prominent in the feedback.

The level of response and input from individual Cowal & Bute residents and community representatives has been encouraging. Key priorities and issues have been identified at the local level and along with national and statutory requirements, these will establish the core vision, outcomes and objectives for the new LHS. An Option Appraisal exercise will follow in early 2021, to identify the actions and targets required to deliver the strategy over the next five years, and a consultative draft LHS will then be published for comment and feedback. Local area committees and community planning groups will be key stakeholders in that final phase of the strategy process.

4.0 **CONCLUSION**

- 4.1 This report provides the detail of the Housing Market Area activity in the Bute and Cowal area. There are a variety of housing issues within the area which are being tackled by Argyll and Bute Council Housing Services and partner agencies with the aim of delivering a functioning housing systems which meets the needs of the communities we serve.

13th January 2021

For further information contact:

Douglas Whyte
Team Lead – Housing Strategy

E-mail: douglas.whyte@argyll-bute.gov.uk
Tel: 01546 604 785

APPENDICES

Appendix 1 – Extract from LHS 2016 - 2021 (data as of 2016) Cowal

Appendix 2 – Extract from LHS 2016 - 2021 (data as of 2016) Bute

Appendix 1 - Extract from LHS 2016 -2021 (data as of 2016) Cowal

| COWAL | |
|---------------------|----------|
| Population | 14,650 |
| Households | 7,139 |
| Dwellings | 8,284 |
| Ineffective stock | 1145 |
| RSL Stock | 1,436 |
| Waiting List | 292 |
| Annual Lets | 162 |
| Pressure Ratio | 2:1 |
| Average House Price | £122,957 |
| Average Income | £29,004 |
| Affordability | 4.2 |



Cowal is projected to see the highest rate of population and household decline of any HMA in Argyll and Bute if current trends continue. It is the mainland housing market most influenced by house purchasers from out with Argyll and Bute – only 50% of sales in the area are to local residents. Average house prices have actually been lower than most other HMAs in Argyll and Bute in recent years, while household incomes are roughly average for the authority, making this the second most affordable housing market area within the authority. Between 2003 and 2013 the total dwelling stock increased by over 5%, and currently Cowal accounts for around 18% of the authority's housing. At the time of the last census almost 14% of the dwelling stock was deemed ineffective to meet local needs, i.e. second/holiday homes and long-term vacant properties. Over the last decade 135 new RSL homes were completed in the area, bringing the total social rented stock in 2015 to 1,436 which is 17% of the Argyll and Bute total. There are approximately 2 waiting list applicants for every available let, and over 17% of all homeless cases are located here; therefore it is evident that despite recent development activity and ongoing population decline, a degree of unmet need remains.

Key issues for Cowal HMA:

Although the rate of population decline would suggest that a surplus supply might be generated from within existing housing stock and therefore the need for new build would be minimal; nevertheless there are ongoing levels of unmet need in terms of long waiting lists and relatively high homelessness, and a judicious, strategically planned programme of new build could in fact help to support economic growth and reverse the population decline.

The delivery of effective, targeted Housing Options services and Tenancy Support will also be priorities.

Appendix 1 - Extract from LHS 2016 -2021 (data as of 2016) Bute

| BUTE | |
|---------------------|---------|
| Population | 6,410 |
| Households | 3,387 |
| Dwellings | 4,200 |
| Ineffective stock | 813 |
| RSL Stock | 1,099 |
| Waiting List | 127 |
| Annual Lets | 126 |
| Pressure Ratio | 1:1 |
| Average House Price | £98,591 |
| Average Income | £26,694 |
| Affordability | 3.7 |



Bute HMA is one of the least contained housing markets in Argyll and Bute, with only 46% of house sales going to local residents. Almost 34% of purchasers originate elsewhere in Scotland. Nevertheless, despite the lowest average household income in Argyll & Bute, it is by some way the most affordable area in the authority with a local average price to income ratio of 3.7. Due to a demolition/reconfiguration programme, it is the only area to have seen an actual decline in total dwellings – down by over 2% between 2003 and 2013, despite over 100 new build RSL homes completed since 2004/5. Over 19% of the general stock is unavailable to meet local need i.e. second/holiday homes or long-term vacant. In 2015, there were 1,099 RSL homes, which is over 13% of the total social rented sector in Argyll & Bute; and there are indications of potential over-supply in this sector, with relatively high annual turnover, areas of low demand, and the main landlords sustaining a number of voids within their stock.

Key issues for Bute HMA:

The main focus for Bute will be on maintaining, repairing, improving and managing the existing stock, across all tenures.

There is currently no evidence of need for additional, subsidised affordable housing for social rent and any new build should be concentrated in the private sector.

Tackling fuel poverty, improving energy efficiency and targeting Housing Options advice and assistance remain priorities; as does supporting those with particular needs to remain independent in their home or within the community as far as possible.